

JOHNSON CREEK SCHOOL DISTRICT  
**Personnel Committee Meeting Minutes**  
**Wednesday, August 19, 2020**  
**5:15 p.m.**  
**District Board Room**

Committee Chair Mark Siewert called the meeting to order.

Members present: Duane Draeger, Ken Johnson, and Mark Siewert

Also present: Superintendent Michael Garvey, Principal Neil O'Connell, Principal Melissa Enger, Special Education Director Stacy Pustina, Heidi Hartz, Jennifer Malueg, Raymond Lauersdorf, Ryan Lind, and Diane Trimborn

Dr. Garvey verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Draeger/Johnson to approve the agenda as posted. Motion carried.

Motion by Johnson/Draeger to set the work hours during virtual instruction as follows:

Dr. Garvey and the administrators discussed the virtual schedule and recommended that the staff be expected to work on-site during virtual education. They explained that a robust virtual experience will require a great deal more live interaction with students.

Teachers: regular work hours 7:30 a.m. – 3:45 p.m. in the school building

Maintenance: regular hours

Clerical: regular hours

Paraprofessionals: as scheduled

Food Service Staff: as scheduled

In the event that support staff are not scheduled their full hours, they will be assisted with applying for (without the District's objection) unemployment benefits and that athletic practices will take place outside of the teacher work hours. Motion Carried.

Motion by Draeger/Johnson to adjourn. Motion Carried.

Respectively Submitted,

Michael P. Garvey, Ph.D.  
Superintendent